



## BOARD OF TRUSTEES COMMUNITY ENHANCEMENT GRANT GUIDELINES

### Introduction:

3 Rivers Communications was formed as a cooperative and strongly believes in the cooperative principles. In keeping with these ideals, the 3 Rivers Communications Board of Trustees has implemented a Community Enhancement Grant Program. This is a key element of the cooperatives' vision and Strategic Plan to assist in promoting community well being in our service areas.

### Guiding Principle:

3 Rivers Communications will strive to provide support that is equitable throughout its service areas, taking into account geographic regions and communities of mutual interest.

### Process:

1. The Board of Trustees will set a budget each year for Community Enhancement Grants. There is \$20,000 available for 2016, with grants not to exceed \$2,500 per entity and a minimum of \$500.
2. 3 Rivers staff will screen requests/applications to determine grant levels and propose amounts to the Board for approval. Staff will handle involvement in support activities as needed and appropriate and redirect any inquiries that do not fit this program to other applicable 3 Rivers programs (i.e. PR, donations, sponsorships, etc.).
3. Staff will request information and verification for follow up and assessment of grants relative to community impact and program goals and will compile a final report and submit it to the board for review.

### Rules:

1. Funds will only be provided to bona-fide community organizations.
2. Organizations must demonstrate, through the application process, specific, measurable ways in which the grant is projected to benefit the community.
3. A follow up accounting and report to show how the funds were used is required to be submitted within six months of disbursement of grant monies.
4. Funding will not be awarded to the same group for two consecutive years.
5. For long term projects funding will be granted if the project consistently meets the CEG guidelines until a max of \$5000.00 is reached.
6. The grant applications will be reviewed by the Board on a quarterly basis.